

TMG Conditions for participation

1. Conditions for participation

1.1 Aim of the competition

The aim of the competition is to encourage the school community of learners, teachers, school administrators, parents, cleaning staff, guards, facility managers and others to consider together the issue of cleaning, maintenance and good use of school toilets, washrooms and handwashing facilities. These stakeholders should submit concepts and ideas, as part of the competition, outlining how they want to ensure clean, hygienic and safe toilets, washrooms and handwashing facilities in their school in the long-term, without restrictions in their usage.

1.2 Eligibility

Both Government-aided and private schools are eligible to participate in the school toilet competition. Each school will submit **only one entry**, detailing their toilet, washroom and handwashing concept. Only team-submissions are allowed. The Head Teacher and/or member of SMC will sign a declaration of consent with the conditions of participation on behalf of the School team (*please see last page of the proposal form*).

School competition proposals will be accepted by the authorities only if signed by two persons from each groups 1 – 6 listed below:

- Group of persons 1: Learners
- Group of persons 2: Teachers / Head Teachers
- Group of persons 3: Parents
- Group of persons 4: Member of SMC
- Group of persons 5: Cleaning staff
- Group of persons 6: Other non-teaching staff

1.3 Registration to competition

The Registration Form must be used by the school to formally register for the competition. It requires the head teacher to sign or an appointed school teacher or SMC representative.

1.4 Submission of proposal

The Competition Proposal Form must be used by the schools to submit their competition entries. The form can be copied and further formatted but the structure needs to stay the same. The

form will be assessed by an evaluation team. In addition, other forms of presentation such as e.g. drawings, posters, photos (jpg format, max 10 photos), a self-made video clip (youtube-compatible format, max 5 minutes), and an audio contribution (wav or mp3 format, max 5 minutes) can be used.

1.5 Obligation to inform the school authorities

It is a requirement that the participating school informs the school management and other relevant school stakeholders about their participation in the competition.

1.6 Assessment of proposal

Your proposal is evaluated in 3 stages. A standardised evaluation checklist is used to score the proposals.

1) Proposal desk review

A team of division or municipal officers will review all the submitted proposals to select the best overall schools (same number public and private)

2) Proposal verification

The selected schools will then be visited to verify that the proposals were developed according to guidelines (e.g. forming a team) and assess the initial extent of implementation of the proposed interventions through the score card. Then the overall best schools will be selected.

3) Jury selection

The high-level jury will be selected by each local government and then visit the schools with the best scoring!

1.7 Determination of model schools

A Jury will be appointed by the respective authorities that finally will determine the best school competition proposal. The Model Schools will be announced at a Award Ceremony at a date and venue to be announced. The Jury's decision will be final in all aspects of the competition. It is not subject to legal recourse. All model schools will be role models to other schools on how to best achieve clean and functional toilets and washrooms and good handwashing practices.

1.8 Prizes

The spirit of the competition is that participation of all schools and all stakeholder groups within the schools is key! All the schools that start to discuss the issues and challenges around toilets, washrooms and handwashing will have already moved a step into the right direction. Since the schools have different starting points in terms of infrastructure, management and funding, it is challenging to point to the best schools. Therefore, all schools with valid entries will be awarded with a Certificate and their teams invited to the final award ceremony. The schools with the best

proposals and WASH performance (3-star monitoring) will win and not necessarily the school with the nicest and cleanest toilets.

2. Evaluation Criteria

1.0) Problem analysis

1. Problem identification	credit	max.
Problem identification		10
2. Level of details		
Exact, specific analysis		3
3. Liability		
Empathic analysis (reflection of the situation of the perpetrators); no one-sided accusations		2
Total points	0	15

Other information in particular, overall impression

2.0) Holistic Implementation Approach & Solutions

2.1) Improvement/cleanliness and/or beautification of the toilets (solutions)

1. Problem-related / quality of optimizations	credit	max.
Solution(s) implemented address identified problems (e.g. toilets have basic equipment, lighting, minor repairs conducted, etc.)		5
2. Who benefits from the Solutions?		
Solutions serves all actors, especially pupils (reflect their specific needs)		5
3. Financial feasibility		
Practical and financable (cost-efficient) solutions undertaken by the school (including personal contributions)		5
Total points	0	15

Other information in particular, overall impression

2.2) Creating awareness

1. Stakeholder involvement	credit	max.
Awareness was created & involved all key stakeholders all age groups within the school		5
2. Effect / Impact of Awareness creation within the school;		
Very effective, creative and long-term measures; school looks beyond the horizon of the toilet (high impact)		5
3. Credibility, reality check, efficiency control		
Awareness creation plan was very easy to implement & adapt to the abilities of the school.		5
Total points	0	15

Other information in particular overall impression

2.3) Organizational matters and responsibilities

1. Organizational structure	credit	max.
Clear and understandable distribution of responsibilities among school-level stakeholders (Clear Organisational Chart; Regular meetings).		5
2. Balancing responsibility		
Very good checks and balances between different stakeholders at school level		3
3. Involvement of all Stakeholders at school level, especially pupils		

Pupils, particularly girls, are democratically involved by the school in decision-making		4
Involvement of other Stakeholders (parents, teachers, SMCs, cleaners)		3
Total points	0	15

2.4) Team composition

1. Team is adequately composed	credit	max.
Pupils have to be included in the team otherwise there are no points at all. If there are pupils and three other groups with each two signatures there are 16 points and for each additional group per signature is 1 point (max. 20 points to achieve)		20
Total points	0	20

Other information in particular, overall impression

3.0) Long-term sustainability & communication about toilets

1. Long-term sustainability of the concept	credit	max.
Concept has aspects of sustainability/long-term solutions to problems		5
2. Communication about toilets within the school		
Information about toilets is communicated positively in the school		5
Total points	0	10

Other information in particular, overall impression

4.0) Design and appeal of the proposal

1. Creativity	credit	max.
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Proposal has interesting and appealing elements of design and layout		5
2. Use of other media		
Proposal contains other interesting and appealing media like video, audio, pictures, drawings etc.		5
Total points	0	10

Any other comments

Overall Total Score	0	100
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Legal Conditions

Impermissible contributions – Only contributions which do not violate any rights of third parties (right to own image, copyright, trademark right, general right of privacy) and do not contain any other impermissible content may be submitted. In particular, the following contents are impermissible:

Right to one’s own image – Images of persons may only be used in the contributions if they have given their written consent to do so.

Copyright – Photos, texts, images, logos, graphics, etc. may only be submitted if the participating school is entitled to their usage.

Trademarks and distinctive signs – It is also impermissible to use third-party trademarks unless the participating school has obtained the relevant rights of use from the trademark or sign holder.

Personal rights of third parties – No contributions in which natural persons or legal entities (such as an association or a limited liability company) are impaired in their honor or business reputation, or in which their business or other reputation is damaged, may be submitted.

Other impermissible content – Finally, no contributions may be submitted which feature or exalt any other illegal, especially discriminatory, racist, xenophobic or offensive, pornographic, anti-youth, or otherwise unwarranted acts or any form of advertising or commercial use. Unwanted are also posts with erotic or sexually embossed content.

Assurance of participants regarding the rights of third parties – The participating school assures that it is not aware of any third-party rights which interfere with the use of the contribution by the authorities in line with the following clause 3.

Rights of use of the entries

Right to publish - The participating school grants the authorities and her partners e.g. GIZ and the German Toilet Organization (GTO) the right to publish his/her submission on websites, social media channels, television, radio and print media.

Publicizing and Public Relations -The participating school also grants the authorities and her partners the right to make use of his/her submission for the purposes of conducting, publicizing and evaluating the competition and for accompanying PR measures, such as the creation of flyers, posters, videos, press releases, online campaigns, etc. and to publish them on internal and external websites.

For the purposes described above, the participating school grants the authorities and her partners the right to publish, reproduce, distribute, edit, exhibit, publicly present, send, make available to the public and for download by third parties, and the right to grant third parties relevant rights of use of the school's submission for a period of ten (10) years.

Indemnification - The participating school undertakes to indemnify or compensate the authorities and her partners for all third-party claims based on the school's use in its submission, if third parties claim that the contributions violate their personal rights, copyright or other intangible rights. In particular, the participant indemnifies the authorities and her partners from all damages resulting from such a claim, including reasonable costs of extra-judicial and legal defense.

Data Protection - By registering for the competition, personal data is collected. This is used only for the purpose of conducting the school competition.

Please note that data transmission over the Internet (for example, when communicating via e-mail) may be subject to security vulnerabilities. A complete protection of the data from access by third parties is not possible.